

ADVERT ID 210257

Secretary

Scoil Aine Naofa

Scoil Áine Naofa, Esker Esker Lucan K78PF57

https://www.scoilaine.com

MAIN DETAILS

Status: Deactivated Level: Primary

Date Posted: Wed Apr 10 2024 12:22:17

Application Closing Date: Fri May 3 2024

Commencement Date: Mon May 13 2024

Status of Post: Part-Time

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Number of Vacancies: 1

SCHOOL DETAILS

School Type:MainstreamSchool Structure:Senior SchoolGender:Co-EducationalSchool Patronage:Catholic

Total No. of Teaching Staff: 41

Current Enrolment: 605

Droichead school: Yes

POST DETAILS

Additional Information: Part Time secretary position. 20.5 hours per week. Duties include:

Bookkeeping Wages Payments

Applicants must have competent IT skills and have experience working with computers.

APPLICATION REQUIREMENTS

Letter of Application

• CV (Digital)

Applications may be submitted by

• Email



APPLY TO THIS JOB VACANCY

Roll Number: 19676P

Apply To: applications@scaine.ie

County: Dublin

Postal District: County Dublin
Enquiries To: principal@scaine.ie

Website: https://www.scoilaine.com

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